



ACLCP Executive Committee Meeting
11/30/2015 TELEPHONE CONFERENCE

Agenda topics	Notes
10:00 a.m.	Telephone meeting
10:03 a.m. Call to Order	ATTENDEES: Beth Evitts, Ben Hoover, Alan Mays, Sharon Neal, Lindsay Sakmann, Robin Wagner.
Review of Agenda	Add to agenda discussion of staff development and learning opportunities in line with purpose of ACLCP to enrich and provide development opportunities. (Not just grants.)
Treasurer's Report	No Treasurer's Report.
Past Chair's Report	No Past Chair's Report.
Approval of Minutes	Motion passed to approve minutes from 10/23/15 Board of Directors' Meeting.
Vice-Chair's Report	<ul style="list-style-type: none"> • Collection Development SIG looking at potential spring meeting; focus on meetings that do not require travel <ul style="list-style-type: none"> ○ Conference reports ○ New initiatives ○ Video streaming – this one face to face with possible vendors • Circulation <ul style="list-style-type: none"> ○ Minutes reflect items discussed, no future meeting plans. Following up with co-chairs • Archives <ul style="list-style-type: none"> ○ Chair is Iren Snavelly • Interlibrary Loan <ul style="list-style-type: none"> ○ Meg Massey is new chair for the SIG • Cataloging <ul style="list-style-type: none"> ○ Need new chairs; will check on names • SirsiDynix <ul style="list-style-type: none"> ○ Propose changing to ILS – integrated library system • Copyright n/a • Reference and Instruction <ul style="list-style-type: none"> ○ Proposed adding subgroups <p>Proposed SIGS</p> <ul style="list-style-type: none"> • Educational/instructional technology or Instructional design • Digital humanities/digital scholarship • Scholarly communication <p>Question arose: How to form new SIGs? Bylaws</p>

<ul style="list-style-type: none"> ○ Survey to Membership ○ Members' Numbers of Staff Members List 	<p>Administered to 388, received 68 responses. Positive feedback, expand SIGs, remind SIGs about program opportunities throughout the year, provide opportunities to grow in your job. Suggestion to create shadowing opportunities at member institutions. Committee supported the idea. Robin will email directors to solicit experiences, then create a project to launch a "Visits" initiative.</p> <p>Is this list useful? Discussion: use for comparisons, rationale for staff requests. Will update the list.</p>
<p>New Business:</p> <ul style="list-style-type: none"> ○ Programs Committee and Registration Fees 	<p>Members of Programs Committee attending programs are working – often come early and stay late. Must they pay registration fees as though they are attendees? Motion to waive registration fees for Programs Committee members passed.</p>
<p>Dates for upcoming meetings</p>	<p>02/19/16 Telephone Meeting 10:30 am 05/20/16 HACC? Beth will confirm availability.</p>
<p>Adjournment at 11:00 a.m.</p>	<p>Adjourned at 11:05 a.m.</p>
<p>Minutes</p>	<p>Respectfully submitted by Sharon Neal.</p>