



**ACLCP Executive Committee Meeting**  
**2/19/2016 - Telephone Conference**

<b>Agenda topics</b>	<b>Notes</b>
10:30 a.m. Call to order	Called to order at 10:29 a.m. Attendees: Maureen Dermott, Beth Evitts, Michelle Foreman, Alan Mays, Sharon Neal, Lindsay Sakmann, Barb Syvertson, Robin Wagner
Upcoming events	<ul style="list-style-type: none"> <li>• ACLCP Spring Program, April 15</li> <li>• Resource Sharing Program at Elizabethtown College, May 4</li> </ul>
Approval of minutes from 11/30/16	Approved
Programs Committee Report	<p>Programs Committee are finalizing plans for the Spring Program on April 15. Three speakers (Emily Drabinski, Coordinator of Library Instruction at LIU, Brooklyn; April Hathcock, Scholarly Communication Librarian at NYU; Derrick Jefferson, Assistant Librarian at American University) are planned for the program with a theme of diversity.</p> <p>Programs Committee are coming up with a title. Motion to raise honorarium to \$750 due to travel and planning. Clarification: \$750 just for this event. Motion carried.</p> <p>Registration and flyer will be distributed around March 1.</p> <p>1<sup>st</sup> Spring Program with SIG meetings in a long time. Beth will follow up with SIGs regarding who is meeting, new SIGs along with call for leadership.</p> <p>Fall Program dates October 7, 14, 21, or 28. Checking conflicts with other programs and will communicate via email.</p> <p>Suggestion: include speakers' biographical information in packets, including contact information to save time giving introductions during programs.</p>
PA Forward Report	Information Literacy Summit is planned again for 2016 on continuum of information literacy skills. Also a Financial Literacy event is being planned for this year. Next planning meeting is 3/5/16.
Networked Resources Report	Report submitted via email in advance. Domain service renewed with Network Solutions (expiring March 27). Investigating feasibility of submitting grant

	<p>applications electronically.</p> <p>Web site updates:</p> <ul style="list-style-type: none"> <li>• Added Spring Conference save-the-date announcement to main page.</li> <li>• Added announcement regarding Central Pennsylvania Resource Sharing Discussion Group meeting at Elizabethtown College on May 4.</li> <li>• Added Board of Directors and Executive Committee mailing list addresses to their respective committee pages.</li> <li>• Updated pages for Spring Conference and Meeting Calendar, Programs Committee, and Archives and Special Collections SIGs.</li> </ul>
<p>Old Business:</p> <ul style="list-style-type: none"> <li>○ Grants</li> </ul>	<p>Ad hoc committee working on recommendations for grants linear and transparent application and approval processes. Ready to make recommendations in two months.</p>
<p>New Business:</p> <ul style="list-style-type: none"> <li>○ Replacement for Secretary (term expires June 30, 2016)</li> <li>○ Vice Chair</li> <li>○ SIGs at Spring Meeting</li> </ul>	<ul style="list-style-type: none"> <li>• Send out listserv message for replacement.</li> <li>• Amy Magee from Elizabethtown College is next Vice Chair/Chair-elect. Leadership rotation back in alphabetical sequence.</li> <li>• SIGs at Spring Program in response to requests to meet more than once a year.</li> </ul>
<p>Announcements/Other</p>	<p>Old information on internships and shadowing on Web site. Informal process is working well. Decision carried to remove links and start fresh if needed.</p>
<p>Adjournment at 11:30 a.m.</p>	<p>Adjourned at 11:10 a.m.</p>
<p>Next meeting</p>	<p>Thursday, May 19, 2016 at HACC, 10:00 a.m. start time.</p>
<p>Respectfully submitted by Sharon Neal.</p>	