



**ACLCP Executive Committee Meeting
01/30/17 – Conference call**

Agenda topics	Notes
<p>Call to order: 9AM, 2PM</p>	<p>Call to order.</p> <p>ATTENDEES: (9AM): Beth Evitts, Michelle Foreman, Amy Magee, Sara Pike, Nicole Staron, Barb Syvertson, Robin Wagner.</p> <p>(2PM): Beth Evitts, Michelle Foreman, Amy Magee, Sara Pike, Lindsay Sakmann</p>
<p>Vice-Chair’s Report</p>	<ul style="list-style-type: none"> • SIG grant applications <ol style="list-style-type: none"> 1. Digital scholarship SIG. They want to host a POWRR workshop. Cost of the workshop is \$5,000, they are asking for partial funding. Amy is in favor of providing the full funding possible to all SIG’s. Concerns voiced about whether there would be an audience big enough to justify the cost. Amy could ask SIG for more details on the workshop and if they think they will have a large enough audience. Robin suggests the Governing board should discuss if there is a cap on how much the SIG’s can receive for a program. Nicole asks if the power workshop could be a Fall or Spring general meeting topic? Robin remarks that the broad topic would be good for the entire membership (digital scholarship/digital humanities) but she thinks the POWRR workshop is too narrow/specialized for the larger group. Robin suggests giving them \$1,200 toward the program. Nicole moves to approve \$1,200. Amy second. Voiced vote, approved. 2. ILL/Copyright SIG. Requests for \$1,100-1,600 for a program on Copyright/Open Access. Amy moves that we approve. Robin feels the cost is high. She recommends that we cap the funding at \$1,000 and suggest they charge for attendance. Nicole says we have historically funded for \$400-500 and people attending paid a registration fee to make up the difference. Should ACLCP members be able to attend for free because of the yearly costs of ACLCP membership by institutions? Robin is wondering if the costs could be cut by bringing in a more local speaker or someone inside the ACLCP membership? The event in question would be a live webinar at F&M. Costs cover speaker fees and catering. Robin recommends approving. Amy: Motion to

	<p>approve up to \$1,200. Robin wants to encourage SIG's to consider local resources in the future. Proposal of creating a checklist for SIG's for planning events to encourage them to think through these issues. Michelle voiced some benefits in bringing in speakers from outside the membership.</p> <p>Voice vote on the motion, approved.</p> <p>3. Central PA Resource Sharing. \$500 request. Amy moves that we approve. Nicole second. Further discussion: none. Voted and approved.</p> <p>Discussion of budget/Setting a funding cap for SIG events.</p> <p>Nicole reports there is a maximum amount budgeted to be spend in total for SIG's but in the past we have gone over budget because usually the SIG budget is under-spent. Nicole recommends we allow the possibility of going over our SIG budget because we have a significant amount of money in our accounts.</p> <ul style="list-style-type: none"> • Individual grant applications <p>Procedural discussion.</p> <p>Applications have not been handled according to established procedures. They need to be compiled and sent out to the group. In the past, approval had been done over email – but that's not the correct procedure, they all need to be reviewed as a group at the executive committee meetings.</p> <p>Robin states we need to get organized and look at the grants the correct way. Amy observes that current applicants have been waiting a long time and so we need to move forward with approving.</p> <p>Proposal to approve all of the continuing education grants because there are only 4 of them and that's well within budget. Robin is opposed to offering a blanket approval without reviewing them all as a group and in tandem with the guidelines. She wants the group to assure her that we will review these procedures going forward.</p> <p>Sara will inform the Continuing Education Grant recipients that they have been approved. They can be reimbursed as long they provide a report to ACLCP.</p>
<p>Committee Reports</p> <ul style="list-style-type: none"> ○ Programs Committee 	<p>Report from Lindsay (afternoon call 2PM)</p> <p>Available conference dates:</p> <p>Friday, March 3, 2017</p> <p>Thursday, March 9, 2017</p> <p>Friday, March 10, 2017</p> <p>Thursday, March 16, 2017</p> <p>Friday, March 24, 2017</p>

	<p>Friday, April 7, 2017 – consensus that this is the best date. Friday, April 14, 2017</p> <p>Conference ideas:</p> <ul style="list-style-type: none"> • Joann Eichenlaub sent an email about wanting to present the PA forward Star Library program at an ACLCP conference. Beth and Lindsay are not sure this will appeal to all libraries – maybe we can work with her on something at a later date. • Lindsay suggested a conference themed around the ACRL framework, suggested Donna Witek at the University of Scranton as a potential speaker. Also, Lisa Stillwell at F&M has presented on the framework. Lightening rounds? Program title, something like: How do you do Library Instruction in 2017? • Reliable sources/Fake news libguides. <p>Lindsay and committee will work on a conference title and call for proposals for the ACRL framework/library instruction idea to post on the website/listserv</p>
<p>Announcements:</p> <ul style="list-style-type: none"> ○ Dates for upcoming meetings ○ Other updates 	<p>Next meeting is Feb. 16th – Conference Call</p> <p>Beth Evitts requests approval to gather reports and send them to the other executive committee members for review between now and our next meeting on Feb. 16th. Barb has website information to be updated, Beth is trying to find someone to take over for Alan Mays to update the website. Alan suggested hiring Eric Delozier (who has recently retired) to update the website temporarily until we find a replacement/change the website. Robin is going to contact Eric and see if he would do it and what he would charge.</p>
<p>Minutes</p>	<p>Respectfully submitted by Sara Pike.</p>