



ACLCP Executive Committee Meeting
5/30/2017 - HACC

Agenda topics	Notes
10:30 a.m.	Call to order. In attendance: B. Evitts, A. Gray, S. Pike, S. Penniman, L. Sakmann, N. Staron, B. Syvertson, S. Vine
Review of Agenda	No additions or changes recommended.
Approval of Minutes	Sakmann/Staron move to approve minutes from January. Approved without objection.
Treasurer's Report	Report for approval at this time. Budget approval in new business. N. Staron reviewed current budget/expenses/balances. Sakmann/Vine motion to approve the treasurer's report. Approved without objection.
Past Chair's Report	Item under new business. R. Wagner not present.
Vice-Chair's Report	B. Evitts discussed resource sharing SIG request to reimburse for a retirement gift. The gift was for an individual who was very involved for many years in leadership of the SIG. N. Staron recommends development of a policy that outlines the types of expenses ACLCP will reimburse. S. Vine will work with group to define/create guidelines for SIG funding requests. Staron/Sakmann motion to approve reimbursement of retirement gift. Approved without objection.
PA Forward Report	Email update from M. Foreman: "The primary focus of the Information Literacy Team has been on the development of the 5 th annual PA Forward Information Literacy Summit. This will be in State College at the Pennsylvania State University on Wednesday, July 19, 2017. The theme of the all-day summit is "Libraries and Maker Culture: Co-constructing Learning Experiences and Environments" and will feature a keynote session in addition to breakout and lightning sessions. The 2017 PA Forward Information Literacy Summit will focus on libraries as a platform for helping learners discover, access, and, above all, create. Libraries have always been about access but are now equally about action. How can we construct the most impactful and effective learning experiences and spaces for helping our learners become active

	<p>participants in and contributors to the communities and conversations surrounding them?”</p>
<p>Old Business:</p> <ul style="list-style-type: none"> • Web site next steps • Bylaws revisions related to program committee • Administrative Assistant job description – review the changes – working? • Review of 2016-17 action plan 	<p>Look at existing website – recommendations from the executive committee for change/improvements B. Evitts has volunteers to form a committee, meeting in two weeks. The committee could use one or two more people if anyone comes to mind.</p> <p>While looking at website, what needs to be updated? Do we need a secure part of the site? How/who should maintain? Accessibility issues? ACTION ITEM: B. Evitts requests executive committee members review website and report outdated content to her.</p> <p>Bylaws revisions have not yet gone to the Board for vote.</p> <p>L. Sakmann recommends adding “Collect conference surveys/information. Give to program chair and archives.” Sakmann/Staron motion to approve revised job description. Approved without objection.</p> <p>Three goals. Continuing education, website revisions, grants. S. Penniman will review and continue conversation for her upcoming year as chair. S. Vine will assist.</p>
<p>New Business:</p> <ul style="list-style-type: none"> • New grant, travel between institutions • Budget for 2017-2018 	<p>At the last Board meeting there was discussion of a new grant category for shadowing/peer-to-peer site visits/hosting. The board approved this and wants funding added to the budget. N. Staron recommends changing the recommended \$100 for travel to follow the IRS standard mileage reimbursement and also proposed budgeting \$2,000 for this year. Consensus is that if R. Wagner’s grant group will work on procedures for this it would be much appreciated.</p> <p>N. Staron presented 2017-2018 budget. \$2,000 added for new grant category. Discussion of ideas for how to spend more money. ACTION ITEM: Executive committee will brainstorm ideas and re-visit this question at our September meeting.</p>
<p>Committee Reports</p> <ul style="list-style-type: none"> • Program Committee 	<p>Current co-chairs: L. Sakmann & A. Gray. L. Sakmann will cycle off as co-chair in July but remain on the committee. Spring conference feedback, overall positive.</p>

	Fall program meeting ideas. Critical thinking as a outgrowth/continuation of the fake news conference theme from the Spring. A. Gray suggests Daniel Levitin as a possible speaker. Sakmann/Vine motion to increase the honorarium for the Fall conference to make it possible to get Levin to speak.
2017-2018 meeting dates	9/15/17 @ HACC. 10AM 11/10/17 via phone. 10AM 1/26/18 via phone. 10AM 5/17/18 @ HACC 10 AM
Other business	B. Evitts shared an email from E. Deloizer, finance office at Penn State needs information regarding the benefits of ACLCP membership. B. Evitts will send reply. The group thanked L. Sakmann for her leadership and service on the programs committee.
Adjournment	2:02PM Respectfully submitted, Sara Pike, ACLCP Secretary