Agenda topics	Notes
Call to Order—Welcome/Pass attendance sheet	Called to Order at 1:20 pm by Maureen O'Brien Dermott
Introductions—Name, Institution/Position	**Present:** Maureen O'Brien Dermott (Dickinson) Sharon Neal (Alvernia) Jen Clarke (Bucknell) Sarah Penniman (Elizabethtown) Martha Stevenson (Kutztown) Maureen Bentz (Lebanon Valley) Alison Gregory (Lycoming) Jonathan Lauer (Messiah) Cynthia McClellan (Pennsylvania College of Health Sciences) Steve Crocco (US Army War) Denise Shorey (York) **Not present**: Albright University, Gettysburg College, Harrisburg Area Community College, Harrisburg University of Science and Technology, Juniata College, McDaniel College, Millersville University, Penn College of Technology, Penn State Harrisburg, Shippensburg University, Susquehanna University, State Library of PA, Wilson College
Review of Agenda	Reviewed agenda. Not everyone had gotten the agenda ahead of time and it was determined that they weren't on the ACLCP Director's list serve and they should join the list serve which is the mode used to distribute the agenda. The agenda consisted of: Approval to revise by-law, approval of annual budget, approval of annual action plan, Treasurer's report, Programs committee co-chair discussion.
Approval Items	The revisions were read by Jen Clarke. There were 3 items that needed board approval: • Approval of annual budget • Approval of annual action plan • Bi-laws for the Treasurer and Secretary positions to be any member of ACLCP

	membership
	Discussion followed and a vote was taken (10 in favor, 0 opposed, 1 abstain) but it was realized that there wasn't a quorum. The voting will have to be done via email to include those who were not in attendance at the meeting. Concern was expressed over why so many did not attend this mandatory meeting for library Directors.
New Business:	Maureen asked for advice for getting someone for the program co-chair. • Jonathan gave a historical background to the position. • Next fall is the 50th year of ACLCP and should be a celebratory event. • Jonathan said there is a long evolution of simplifying the organization and the laser sharp purpose is professional development. • Denise said that she would make a good faith effort to make things happen for next year. She'll use it as a watershed moment to create enthusiasm for the organization. • Steve asked if The Board of Directors can only be Library Directors and it was explained by Sharon that since they have budget authority at their institution, they are best equipped to vote on ACLCP budget items. • Discussion followed about Program Chair and possible ways to recruit leaders. The question was asked if the by-laws could be changed to reflect the alphabetical progression from Z backward to the A (by name of institution). Some acknowledged that they have some great event planners on their staffs and should enlist their help. Denise (York) was agreeable to starting that system off with her for next year. • There was question about fund raising and it was agreed that it wasn't necessary since there is money in the treasury for the purposes needed. • Allison suggested that a system where the chair-elect is the one to organize the event and then is chair the next year. A

	- progression would provide continuity - Need to rethink how to get better participation at annual event - A stipend for the Program Chair was suggested but the opinion was that it hasn't proved to be a motivating incentive - Treasurer's report was tabled
Announcements	Steve Crocco announced that there will be an access services position opening up soon at US Army War College and it will advertised to those other than government employees
Adjournment	The meeting was adjourned at 2:25 pm.